



## **MINUTES OF THE MANAGEMENT COMMITTEE MEETING OF THE AUSTRALIAN LOCAL GOVERNMENT WOMEN'S ASSOCIATION QUEENSLAND BRANCH HELD VIRTUALLY ON MONDAY, 7 SEPTEMBER 2020 COMMENCING AT 4.32 PM**

Meeting commenced 4.32 pm

### **1. ATTENDANCE**

Ms Judy Peters (Chairperson), Mrs Anne Glasheen (Policy Officer), Mrs Sam Hall, Ms Karen Murray, Ms Pierina Dalle Cort, Cr Jo McNally, Cr Jan Clifford, Cr Daphne McDonald

### **2. APOLOGIES**

Mrs Nikki Te Wano

### **3. CONFIRMATION OF THE MINUTES**

**Motion:** *That the minutes of the Management Committee Meeting held on 22 May 2020 be adopted.*

Moved: Cr Jan Clifford

Seconded: Cr Daphne McDonald

Carried

### **4. BUSINESS ARISING FROM THE MINUTES**

No business arising.

### **5. TREASURER'S REPORT – PIERINA DALLE CORT**

#### **5.1. FINANCIAL STATEMENTS**

**Motion:** *That the annual financial statements be noted.*

Moved: Ms Pierina Dalle Cort

Seconded: Cr Jo McNally

Carried

#### **5.2. REIMBURSEMENTS**

**Motion:** *That the reimbursement claim for Karen Murray being for the cost of Vision6 (for electronic newsletter) monthly fee from June 2019 to August 2020 in the amount of \$111.45, be approved.*

Moved: Cr Daphne McDonald

Seconded: Cr Jan Clifford

Carried



## **6. MEMBERSHIP**

**Motion:** *That Individual and Corporate membership for 2020-2021 be provided at no cost to all current members and new members subject to members submitting their completed membership form.*

Moved: Ms Judy Peters

Seconded: Cr Jan Clifford

Carried

## **7. ANNUAL GENERAL MEETING ARRANGEMENTS**

The AGM will be held on Tuesday, 29 September 2020. Discussion took place on hosting this meeting virtually via Zoom. It was noted that the quorum for an AGM is the number of positions on the management committee plus 1.

It was agreed to hold the meeting via Zoom with Karen Murray to make the necessary arrangements.

**Action:** Karen Murray to send the Zoom notification to all members.

## **8. MANAGEMENT COMMITTEE ELECTIONS**

Discussion took place on the importance of having nominations for each position prior to the meeting as it will be difficult to call for nominations from the floor in a virtual meeting setting. Cr Jan Clifford advised she had a person from Hinchinbrook Shire Council who may be interested in nominating for Zone 1.

Further discussion took place on the possibility of appointing 2 Vice Presidents – one for South East Queensland and another for Northern Queensland. Given the restrictions and challenges with travel at the moment, it was considered important that ALGWA had appropriate assistance across the whole of Queensland for the ALGWA President.

Under the current Management Committee arrangements, a second Vice President cannot be elected, however, the Management Committee could make a resolution for one of the Northern Zone Representatives to take on additional duties to assist the President.

Judy Peters noted that ALGWA was not the only organisation struggling. Continuing discussions are taking place with Peta Irvine, LGMA, in relation to working with them and supporting women in local government.

It was agreed with the upcoming State Government Elections that this would be a good opportunity to refocus with the new government.

**Action:** That consideration of recommending additional duties for a Northern Zone Representative to assist the ALGWA President be referred to the next ALGWA Management Committee meeting following the appointment of the new Management Committee for their consideration.



## **9. GENERAL BUSINESS**

### **9.1. BUSINESS PLAN**

Discussion took place on the development of a business plan and also appointing an executive person to assist ALGWA Queensland Branch develop and grow. Jan spoke about a person who assisted one of her community groups with rebranding and a website. The contact details have been forwarded to Judy. Judy also acknowledged the previous contacts provided by Sam Hall and Greg Meek.

Cr Jo McNally advised that she is drafting a report to submit to the new Local Government Minister after the State Government Elections about ensuring a safe workplace for councillors. Discussion took place around the fact that councillors don't really have a safe workplace and that the legislation needs address this issue.

Discussion moved onto to new legislation with concern raised that bullying had been removed from legislation. Further discussion on whether ALGWA could hold a workshop on the Human Rights Legislation in the future for its members took place. Members spoke about the confusion with the legislation and the conflicting information provided by the various agencies such as the Office of the Independent Assessor and the Department of Local Government, Racing and Multicultural Affairs. It was agreed that a lot of new councillors are finding the legislation confusing.

### **9.2. ALGWA NATIONAL CONFERENCE**

Cr Jan Clifford advised that Queensland had won the rights to host the 2021 ALGWA National Conference. She proposed that the conference be hosted by Whitsunday Regional Council at Airlie Beach.

**Action:** Cr Jan Clifford to request that the National Board send ALGWA Queensland Branch a letter advising that Queensland had been successful in its bid to host the 2021 ALGWA National Conference.

Discussion took place around the 2021 State Conference. Given the current economic climate and COVID-19 concerns, it was agreed that the State and National Conference be combined for 2021.

Cr Jan Clifford sought permission to begin investigating venues and dates for the 2021 conference. It was agreed that the conference should be held outside of the school holiday period in late August or early September. When investigating venue bookings, cancellation booking fees are to be taken into account.

- Motion:**
- 1. That, on confirmation from the ALGWA National Board, ALGWA Queensland Branch combine its 2021 State Conference with the 2021 ALGWA National Conference to be held in Airlie Beach and hosted by Whitsunday Regional Council in August/September 2021.*
  - 2. That Cr Jan Clifford be authorised to commence investigating possible venues and costs for the 2021 combined National and State Conference.*

Moved: Cr Jan Clifford

Seconded: Cr Jo McNally

Carried



**AUSTRALIAN LOCAL  
GOVERNMENT WOMEN'S  
ASSOCIATION  
QUEENSLAND BRANCH**

*supporting and encouraging those involved or interested in Local Government*

**10. MEETING DATES FOR 2020**

Annual General Meeting – 29 September 2020 at 4.00 pm.

Future meeting dates to be determined following the appointment of the new Management Committee.

**6. CLOSE**

Meeting closed 5.30 pm.

Confirmed at the Executive Meeting held XXX 2020

Signed \_\_\_\_\_