



MINUTES OF THE MANAGEMENT COMMITTEE MEETING OF THE AUSTRALIAN LOCAL GOVERNMENT WOMEN'S ASSOCIATION QUEENSLAND BRANCH HELD IN BRISBANE ON FRIDAY, 22 MAY 2020 COMMENCING AT 8.08 AM

Meeting commenced 8.08 am

1. ATTENDANCE

Ms Judy Peters (Chairperson), Mrs Anne Glasheen (Policy Officer), Mrs Sam Hall, Ms Karen Murray, Ms Pierina Dalle Cort, Cr Jo McNally, Cr Jan Clifford, Cr Daphne McDonald

2. APOLOGIES

Mrs Nikki Te Wano, Ms Jilinda Lee

3. ACKNOWLEDGEMENT OF COUNTRY

Judy Peters opened the meeting by acknowledging the Traditional Custodians of the land on which the meeting was gathered across the State, including Elders past, present and emerging

Judy Peters congratulated Jan, Jo and Daphne on their re-election as well as congratulating Pierina on a great campaign. Congratulations was also given to Karen on her new job at Ipswich City Council and to Judy for her new job after retiring from local government.

4. CONFIRMATION OF THE MINUTES

Motion: *That the minutes of the Extraordinary Meeting held on 26 February 2020 be adopted.*

Moved: Ms Pierina Dalle Cort

Seconded: Cr Jan Clifford

Carried

5. BUSINESS ARISING FROM THE MINUTES

No business arising.

6. TREASURER'S REPORT – PIERINA DALLE CORT

6.1. Financial Statements

Motion:

- That the financial statements be noted.*
- That Ms Karen Murray be requested to submit her reimbursement claim form in the amount of \$71.00 being for parking and travel to the ALGWA Workshop on 24 January 2020.*

Moved: Ms Pierina Dalle Cort

Seconded: Cr Jo McNally

Carried



6.2. Flying Minute – Payment of National Affiliation Fees

That the Treasurer be authorised to pay the National Affiliation Fee to the National Board being for the 208-2019 financial year in the amount of \$1,032.

Moved: Ms Pierina Dalle Cort

Seconded: Cr Jo McNally

Carried

7. ZONE REPRESENTATIVE REPORTS

7.1. Zone 2 – Cr Jan Clifford

Jan spoke about her concerns with the campaign run in the Whitsunday. Jan has been speaking with Mackay Regional Council and will send welcome letters to the Zone 2 councillors.

Judy acknowledged how busy everyone was leading up to the election and also with COVID-19.

7.2. Zone 3 – Cr Jo McNally

Jo also expressed her concerns over the campaign run in Southern Downs. The Southern Downs Council went from 5 women down to 3 women. Jo will also send out a welcome letter to Zone 3 councillors when the template is approved.

7.3. Zone 4 – Cr Daphne McDonald

Daphne also expressed her concerns over the campaign run in the Gold Coast. Concerns were discussed about the advice provided by the Electoral Commission of Queensland. This is a good time for ALGWA to review what we are offering to our members. It was agreed that it is important to support each other, particularly with the new legislation to be introduced. Daph will also send out a welcome letter to Zone 4 councillors when ready.

Discussion took place on the need to review the new Code of Conduct for Councillors as Daph believed the bullying clause had been removed.

8. MEMBERSHIP

It was agreed to send out a congratulations and introduction to ALGWA letter to all elected councillors. Discussion took place on offering free membership for 2020-2021 particularly due to COVID-19.

Further discussion took place on the need to ensure that during the next 12 months, ALGWA promotes the benefits of becoming a member eg. sending out a newsletter monthly.

Motion: *That Individual and Corporate membership for 2020-2021 be provided at no cost to all current members and new members subject to members submitting their completed membership form.*

Moved: Ms Pierina Dalle Cort

Seconded: Cr Jan Clifford

Carried



9. BUSINESS PLAN OPTIONS

Judy advised that she had drafted a job description. Discussion took place on the need to write a business plan as well. Judy advised she would be meeting with Greg Meek later today. Judy also advised that Jilinda Lee had put forward a submission from her partner, Gary, to write the business plan.

Discussion took place on placing the position description on the AGLWA website and also forwarding to the persons nominated by Greg and Sam. All agreed that we needed to move forward with the proposal to employ an administrative assistant and finalise prior to the end of the financial year.

It was suggested that Judy speak with Donna Neilson and Kathy Kelly for guidance on the process.

10. 2020 STATE CONFERENCE – COVID-19 CONSIDERATIONS

It was agreed that a face-to-face conference not be held this year due to COVID-19 restrictions. The Annual General Meeting is required to be held before the end of September 2020. Members were mindful that it was also a State Government election year.

It was agreed that the Annual General Meeting will be held via teleconference. Discussion took place on the effect of COVID-19 particular the loss of jobs. Mackay and Gold Coast submitted expressions of interest in hosting the State Conference. It was acknowledged that Councils will be struggling financially and perhaps consideration should be given to employing an event organisation company to undertake next year's conference. Daph advised that they used one for the conference hosted by the Gold Coast and it still took a lot of work.

Motion: *That the ALGWA (Queensland Branch) Annual General Meeting be held via teleconference or virtual meeting in July/August 2020.*

Moved: Ms Judy Peters

Seconded: Cr Jan Clifford

Carried

At this stage of the meeting, the time being 8.47 am, Ms Pierina Dalle Cort left the meeting.

11. GENERAL BUSINESS

Discussion took place on the need to start rebuilding relationships with the Department of Local Government, Racing and Multicultural Affairs and continue to build the relationship with the Local Government Managers Association (LGMA). Conversations with the State Government won't take place until after the State Government election. Judy also mentioned that she may have a possible conflict of interest in the future as she is working within the LNP.

12. MEETING DATES FOR 2020

To be determined.



**AUSTRALIAN LOCAL
GOVERNMENT WOMEN'S
ASSOCIATION**
QUEENSLAND BRANCH

supporting and encouraging those involved or interested in Local Government

13. CLOSE

Meeting closed 9.00 am.

Confirmed at the Executive Meeting held XXX 2020

Signed _____